



Financial Information Document - Keeping Family Informed

ONE SMALL THING
CAN GO A LONG WAY!



SEABUCKS

FINSERV PVT LTD



DID YOU KNOW?

As much as **Rs 11,302 crore** belonging to over three crore account holders is **lying unclaimed** with 64 banks, data from the Reserve Bank of India has revealed. This could be because the family is not aware of the account. Hence it is important to keep your family informed

As much as **Rs 15,167 crore** of policyholder's money was lying unclaimed with 23 life insurers as on March 31, 2018. The amount of **unclaimed insurance money** has been increasing. Here too these cases may have happened because the family members are not informed about it

Hence, it is very important that you fill this document properly so that your family is well informed of all your financial assets and liabilities





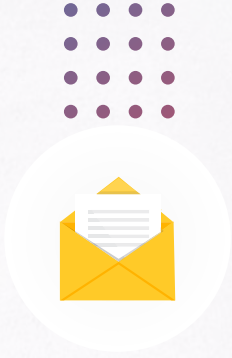
SEABUCKS

FINSERV PVT LTD

We understand how crucial and imperative it is to keep track of valuable information.

Therefore, we have organized this repository to keep track of you and your family's data, which contains all your essential and financial information. We hope it will come in handy when you need it





SEABUCKS
FINSERV PVT LTD

Letter to my loved one's

Dear _____

Lots of Love,





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PERSONAL DETAILS

PAN	
UID No. (Aadhaar Card)	
Ration Card No.	
Blood Group	

Passport No .	
Driving License No.	
Voters ID Card No.	
EPF Account No. / UAN	
PPF Account No.	
Telephone/Mobile No.	
Mobile Service Provider	
Gas Consumer No.	
Gas Service Provider	
Electricity Account No.	
Electricity Service Provider	
Water Account No.	





EMERGENCY CONTACT DETAILS

Person	Name	Phone No.
My Boss		
My Colleague		
My Friend 1		
My Friend 2		
Family Doctor		
Other Doctor Whose Treatment is Being Taken		
Hospitalisation Process Representative		
Medical Insurance Advisor		
Others		





CONTACT DETAILS OF MY ADVISORS

1. Advocate / Legal Advisor

Name:

Address:

..... Contact No.:

Email:

2. Chartered Accountant & Tax Consultant

Name:

Address:

..... Contact No.:

Email:

3. Share Broker

Name:

Address:

..... Contact No.:

Email:

4. Investment Advisor

Name:

Address:

..... Contact No.:

Email:

5. Investment Advisor

Name:

Address:

..... Contact No.:

Email:

6. Life Insurance Agent

Name:

Address:

..... Contact No.:

Email:

7. Life Insurance Agent

Name:

Address:

..... Contact No.:

Email:

8. Health Insurance Agent

Name:

Address:

..... Contact No.:

Email:



CONTACT DETAILS OF MY ADVISORS

9. Health Insurance Agent

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

10. General Insurance Agent

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

11. Physician / Dentist

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

12. Physician / Dentist

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

13. Real Estate Agent

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

14. Bank Relationship Manager

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....

15. Bank Relationship Manager

Name:.....
 Address:.....
 Contact No.:.....
 Email:.....



BANK LOCKER DETAILS

Bank Locker 1	
Name of the Bank	
Address	
Locker No.	
Keys located at	
List of Contents	

Bank Locker 2	
Name of the Bank	
Address	
Locker No.	
Keys located at	
List of Contents	





LOCATION OF IMPORTANT DOCUMENT & RECORDS

Type of Document	Location
Cheque Book(s) / Passbook(s)	
Public Provident Fund (PPF) Passbook(s)	
Fixed Deposit Certificate(s)	
Tax Files (Income Tax / Wealth Tax / Gift Tax)	
Educational / Domicile / Marriage Certificates	
Court Decisions / Judgements / Pending Litigation	
Insurance Files (Life / Mediclaim / General)	
Property Ownership Document(s)	
Loan related Document(s) (e.g. Loan agreements etc.)	
Shares / Bonds / Units Certificates	
Rent Receipts, Tenancy Agreements (Correspondence with Landlord / Tenants)	
Receipts of Telephone / Gas / Electricity etc.	
Will(s)	
Others:	



IMPORTANT WEBSITE LINKS & LOGIN CREDENTIALS

Purpose	Websites / URL	Login	Password / Hint





BANK DETAILS

Account No.	Name of First Holder	Name of Second Holder	Bank Name	Bank Address



PERSONAL PROPERTY DETAILS

Address	Date Acquired	Bank Name	Joint Owners	Returns or Income, if any





DEPOSITS WITH BANKS / POST OFFICES

Name	Name and Address of Bank / Post Office	Nominee	Amount	Date of Maturity





INSURANCE DETAILS

Please mention details of your life insurance

Name	Insurance Provider	Policy No.	Sum-Assured	Premium Amount	Due date





HEALTH INSURANCE DETAILS

Name	Relationship	Policy No.	Coverage	Health Conditions	Allergy to Any Medicines

Comments -

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STOCK, MUTUAL FUNDS & DEMAT ACCOUNT

Company / Bank Name	Account Number	Nominee

Comments -

.....





CREDIT CARD DETAILS

Credit Card Number	Name of Bank	Name on Card	Expiry Date



LOAN DETAILS

Type of Loan	Loan A/c No.	Amount	Bank	EMI	Start Date	End Date

Comments -

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